

# *SUNY New Paltz*

## *Classified Staff*

### *Presidential Recognition Award Program*

#### **Purpose:**

This program is to recognize exemplary service to the College by classified staff employees. The exemplary service may be in the form of:

1. Exceptional service in meeting student needs
2. Submission and/or implementation of an innovative idea that saves resources or generates new dollars;
3. Excellence in overall service, supported by specific examples; or
4. An exceptional act of volunteerism for the campus.

#### **Nominees:**

All campus employees represented by CSEA, PEF, PBANYS and NYSCOPBA who are in good standing are eligible for this award, along with Research Foundation classified equivalent employees. This does not include CAS-CSEA members, and/or RF Student Employees.

#### **Nominations:**

The employee may be nominated by a supervisor, another employee, a student, or another member of the campus community. Nomination forms are available in the Office of Human Resources, Diversity & Inclusion (HRDI), or on the HRDI Forms page (Forms > Classified Employees). Submission deadlines for each year will be announced.

#### **Selection:**

Eligible nominees will be presented to the Award Program Committee. This Committee will consist of representatives from each bargaining unit: CSEA (1-2), PEF (1) & PBANYS or NYSCOPBA (1-2), along with one representative from HRDI. The Committee will recommend award recipients to the College President, who will confirm the selection.

Several awards will be made annually at the Campus-wide Appreciation BBQ in May. The number of awards will depend on the number selected by the Committee for that year.

#### **Awards:**

The awards will consist of a Certificate of Appreciation and an award.